

March 2, 2020

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett
Councilman Whalen
Councilwoman Standaert
Councilwoman Walowit
Town Clerk Brobston

Also Present: Town Attorney McCarthy
Mark Heggen, Comptroller
Daniel Clemens, Supervisor of Buildings and Grounds
Myla Kramer, Director of Parks, Recreation and Community Affairs
Michael O'Brien, Collection Systems Manager

Absent: Councilman Romano

MOTION BY Councilwoman Walowit, seconded by Councilwoman Standaert, to approve the minutes of the February 18, 2020 meeting as presented.

ROLL CALL VOTE

Ayes: Councilwoman Standaert, Councilwoman Walowit, Supervisor Barrett

Noes: None

Abstain: Councilman Whalen

Absent: Councilman Romano

MOTION CARRIED

ANNOUNCEMENTS AND COMMUNICATION

Supervisor Barrett announced the Winterfest Soup Contest winner was Ravenswood with their Seafood Corn Chowder. He presented a plaque to owner Stephanie VanAuken and Jackie Kawola.

PUBLIC PRIVILEGE ON RESOLUTIONS

No one wished to be heard.

Resolution No. 43 of 2020, a resolution scheduling a public hearing on a proposal to amend rates collected according to the Transfer Station fee schedule.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, Chapter 97-3(A) of Town Code contains the fee schedule for residents wishing to utilize the Transfer Station, and

WHEREAS, the Town Board wishes to schedule a public hearing on the proposal to adjust the fees under Chapter 97 of the Town Code, and

WHEREAS, the Town Board wishes to consider adjustments to the fee schedule for Transfer Station permits and bulk items as posted and published; now, therefore, be it

RESOLVED, that a public hearing is hereby scheduled for March 16, 2020, at 7:05 P.M. in the Wood Memorial Room, on a proposal to amend the fees for permits and bulk items for the Transfer Station; and be it further

RESOLVED, that the Town Clerk is directed to publish notice of the proposal, attached.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Romano

DECLARED ADOPTED

Supervisor Barrett explained the reason for the increase in permits fee is the decrease of regular priced permits, people are aging into the senior discount priced permits. He stated marketing to local businesses will begin as well as trying to attract out-of-town permits. New proposed operating hours were reviewed to begin April 7, 2020.

Resolution No. 44 of 2020, a resolution accepting a proposal to complete a residential curbside bulk trash pick-up for all residents within the Town of Clifton Park.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Town Board wishes to maintain its program to perform a full residential curbside bulk waste pick-up service for all residents of the town on a biennial basis, and

WHEREAS, a request for proposals was published in The Schenectady Gazette and posted on www.cliftonpark.org requesting price quotes to perform a full curbside bulk trash pick-up for the 2020 program, and

WHEREAS, the request for proposals was also forwarded to vendors in the market for trash hauling services, and

WHEREAS, on February 21, 2020, the town received the lowest conforming quote from County Waste, Clifton Park, New York, for an estimated total cost of \$90,000, which is in response to the advertised request, and

WHEREAS, County Waste has performed the bulk waste pick-up contract for the town since the inception of the program in 2005, and has a demonstrated track record of success in performance of the contracts, and

WHEREAS, the Town Board has allocated funds for this year’s contract in A-8160-050 (General Fund - Transfer Station – Bulk Pick-Up); now, therefore, be it

RESOLVED, that the Town Board accepts the proposal from County Waste for an estimated amount of \$90,000 to complete a full residential curbside bulk waste pick-up by May 9, 2020 for all residents within the Town of Clifton Park, to be paid from A-8160-50 (General Fund Transfer Station – Bulk Pick-Up).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Romano

DECLARED ADOPTED

Resolution No. 45 of 2020, a resolution accepting a quote from Pendleton Signs for the purchase of a replacement sign at Mohawk Landing.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, quotes were received for the purchase of a replacement sign which identifies the Mohawk Landing Nature Preserve on Vischer Ferry Road, and

WHEREAS, Pendleton Signs submitted the lowest quote in the amount of \$2,385.60 for the purchase of a replacement two-sided sign for Mohawk Landing, and

WHEREAS, Daniel Clemens, Supervisor of Buildings and Grounds, has reviewed the quotes and recommends accepting the lowest quote, which was submitted by Pendleton Signs, 583 Saratoga Rd., Scotia, New York; now, therefore, be it

RESOLVED, that the Town Board accepts the quote of Pendleton Signs for the purchase of a two sided Mohawk Landing sign in an amount of \$2,385.60, to be paid with a transfer of \$1,800 from A-7180-200 (Mohawk Landing - Equipment); and be it further

RESOLVED, that \$2,000 be transferred from A-7114-24 (General Fund-Vischer Ferry Preserve-Maintenance) to A-7180-200 (General Fund-Mohawk Landing-Equipment).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Romano

DECLARED ADOPTED

Resolution No. 46 of 2020, a resolution authorizing the Collection System Manager to attend the 2020 NEIWPCC training course and NYWEA Voluntary Collection Systems Certification Exam.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, the Operation and Maintenance of Collection Systems course is designed to prepare participants for the New York Water Environment Association Exam which will take place following completion of the course, and

WHEREAS, the town's Procurement Policy provides that all requests to attend classes, seminars or professional conferences involving overnight stays must be approved by the Town Board, and

WHEREAS, Michael O'Brien, Collection System Manager, has requested permission to attend the NEIWPCC training course in White Plains, NY, June 23-25, 2020, and

WHEREAS, successful completion of this course and exam would result in Mr. O'Brien being certified by the NYWEA and would provide a benefit to the residents of the town, and

WHEREAS, the Town Board supports the request by Mr. O'Brien for such certification; now, therefore, be it

RESOLVED, that Michael O'Brien, Collection System Manager, is authorized to attend the NEIWPCC training course in White Plains, NY, June 23-25, 2020, at a total cost not to exceed \$245 for the certification course and \$600 for lodging and expenses, as budgeted from G7-8111(CPSD #1 – Sewer Contractual - Training and Conferences).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Romano

DECLARED ADOPTED

Resolution No. 47 of 2020, a resolution to authorize the Supervisor to sign an Inter-Municipal Agreement with the County of Saratoga for single-stream recycling at the recycling facility at the Town of Clifton Park Transfer Station.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, Resolution No. 318 of 2014, approved the Inter-Municipal Agreement with the County of Saratoga, for single-stream recycling at the Town of Clifton Park Transfer Station, and

WHEREAS, the Town Board wishes that the program for single-stream recycling be continued between the county and town, and

WHEREAS, both county and town desire to formalize the continued agreement for services provided during the year 2020; now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign an intermunicipal agreement for recycling services between January 1, 2020 and December 31, 2020.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Romano

DECLARED ADOPTED

Resolution No. 48 of 2020, a resolution authorizing the Supervisor to enter an agreement for GASB 75 Actuarial Valuation Services for the year ending December 31, 2019.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, the Comptroller sent a request for proposals to vendors in the area for actuarial services, and

WHEREAS, on January 31, 2020, the town received a single proposal from Jefferson Solutions, Inc., Clifton Park, New York, for an estimated total cost of \$3,960, which is in conformance with the request, and

WHEREAS, the Comptroller has recommended that Jefferson Solutions, Inc. is knowledgeable and has prepared GASB 75 reports throughout the area, and these services will determine the liability for retiree benefits other than pensions and will confer a benefit to the town, and

WHEREAS, the Town Board wishes that these services will be completed for the full year 2019; now, therefore, be it

RESOLVED, that the Supervisor is authorized to enter into an agreement with Jefferson Solutions, Inc. for GASB 75 Actuarial Valuation Services for an estimated amount of \$3,960 for the year ending December 31, 2019, to be paid from A-1320-015 (General Fund - Auditor - Other Contractual).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Romano

DECLARED ADOPTED

Resolution No. 49 of 2020, a resolution hiring returning Golf Course Supervisor and Attendants for the Barney Road Golf Course for the 2020 season.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Town Board wishes to hire seasonal staff for the upcoming season at the Barney Road Golf Course, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has recommended that the individuals listed in the attached Schedule "A" be hired to fill the positions; now, therefore, be it

RESOLVED, that authorization is hereby given to hire the individuals listed on the attached Schedule "A" as staff for the Barney Road Golf Course, effective April 1, 2020 through November 15, 2020, at a salary as indicated on Schedule "A".

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Romano

DECLARED ADOPTED

Resolution No. 50 of 2020, a resolution authorizing the Clifton Knolls/Mill Creek Civic Association to serve alcoholic beverages at the Annual Association sponsored Wine and Cheese Party, at the Locust Lane Clubhouse.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, Christopher Collet, President of the Clifton Knolls/Mill Creek Civic Association, has requested permission to serve alcoholic beverages on March 21, 2020 at a wine and cheese party to be held at the Locust Lane Clubhouse, and

WHEREAS, it is the town's policy to require the using group to monitor the consumption of alcohol and be responsible for the group's activities; now, therefore, be it

RESOLVED, that the Clifton Knolls/Mill Creek Civic Association is authorized to serve alcoholic beverages on March 21, 2020, from 7-10 pm, at an adults only, civic association event being held at the Locust Lane Clubhouse, contingent upon the provision of a certificate of liability insurance naming the town as an additional insured and in a coverage amount acceptable to the town; and be it further

RESOLVED, that the Special Alcohol Use Permit fee of \$25 is hereby waived.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Romano

DECLARED ADOPTED

Resolution No. 51 of 2020, a resolution authorizing the hiring of Larry Rorick as an Adventure Challenge Facility Coordinator for the summer 2020 season.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, Myla Kramer, Parks, Recreation and Community Affairs Director, has requested authorization to retain staff to conduct the Adventure Challenge Course for 2020, and

WHEREAS, Ms. Kramer has recommended that Larry Rorick, 24 Fieldstone Drive, Ballston Lake, be hired as an Adventure Challenge Facility Coordinator for the 2020 Project Adventure Challenge Program; now, therefore, be it

RESOLVED, that Larry Rorick, 24 Fieldstone Drive, Ballston Lake, be appointed as Facility Coordinator, effective March 2, 2020 through October 31, 2020, to be paid a total amount not to exceed \$5,000 for the season (\$142.75/week), from A-7621-E2350 (General Fund-Project Adventure-Coordinator).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Romano

DECLARED ADOPTED

Resolution No. 52 of 2020, a resolution awarding work for removal and replacement of the pressure treated split rail fence along a portion of Vischer Ferry Road, near Clifton Common, and authorizing the Comptroller to make a transfer of funds.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Daniel Clemens, Supervisor of Buildings and Grounds, requested quotes for the removal and replacement of the split rail fence, near Clifton Common, along Vischer Ferry Road, and

WHEREAS, Mariaville Fence, 60-1 Blue Barns Road, Rexford, New York, submitted the lowest conforming quote for the work, and

WHEREAS, Mr. Clemens recommends that Mariaville Fence be retained to perform the work consistent with the specifications and documents as quoted; now, therefore, be it

RESOLVED, that the Department of Buildings and Grounds is authorized to retain Mariaville Fence, Rexford, NY, to replace the split rail fence, pursuant to their quote, in an amount not to exceed \$3,579 to be paid from A-8510-200 (General Fund - Community Beautification – Equipment); and be it further

RESOLVED, that the Comptroller is authorized to transfer \$3,579 from DA-876 (Highway-Vischer Ferry GEIS) to A-8510-200 (General Fund-Community Beautification-Equipment).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Romano

DECLARED ADOPTED

Resolution No. 53 of 2020, a resolution authorizing the hiring of Regan Cardona as Account Clerk Typist in the Comptroller’s Office.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, an opening exists for the position of Account Clerk Typist in the Comptroller’s Office, and

WHEREAS, the Comptroller’s Office interviewed eligible candidates from the Account Clerk Typist Certification of Eligibles List maintained by the Saratoga County Department of Personnel, and

WHEREAS, after interviewing Regan Cardona, 6 Katherine Terrace, Clifton Park, and reviewing her qualifications, Mark Heggen, Comptroller has recommended that Regan be hired to fill the position; now, therefore, be it

RESOLVED, that the Town Board of the Town of Clifton Park hereby authorizes the hiring of Regan Cardona, to fill the position of Account Clerk Typist, at Grade 4, Step 1 (\$24.07) per hour, effective March 9, 2020. The amount of \$36,056.86 needed for the balance of 2020, to be paid with a transfer from A-01315-E0842 (General Fund-Comptroller Office-Megan Patry) to A-01315-Exxx (General Fund-Comptroller Office-Employee).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Romano

DECLARED ADOPTED

PUBLIC PRIVILEGE

No one wished to be heard.

MOTION BY Councilwoman Walowit, seconded by Councilman Whalen, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of town business.

Motion carried at 8:00 p.m.

Teresa Brobston
Town Clerk